



## **ADMISSION NOTIFICATION (2024-25)**

### **Masters in Hospital Administration (MHA)**

**Application form for admissions can be filled at**  
<https://erp.mgumst.org/Enquiry/#/>

**Last date of submission of application form is – 6<sup>th</sup> May 2024**

**All admissions shall be made through written entrance examination**

### **Mahatma Gandhi College of Hospital Administration**

<b>Program</b>	<b>Duration</b>	<b>Eligibility</b>	<b>Total tuition fees (Rs.)</b>	<b>Tuition Fee to be deposited at the time of admission (Rs.)</b>
Masters in Hospital Administration (MHA)	2 Years	MBBS/ BDS/BHMS/BAMS/ BVSc&AH /BHA/B.Pharma /BPT/BOT <b>OR</b> BBA/BA/BCom/ B.Sc./BCA with at least 50% marks in aggregate for general category, 45% marks for Gen.-PH and 40% marks for reserve category candidates.	Indians- Rs. 5,00,000/-	Indians- Rs. 2,50,000/-
			Foreign Nationals – US\$ 20,000/-	Foreign Nationals – US\$ 10,000/-

Note – One Post-dated cheque equivalent to first year tuition fee amount also to be deposited at the time of admission.

#### **Admission -**

Admissions to the Masters in Hospital Administration (MHA) – two years duration program for the academic year 2024-25 shall be made through Written Entrance Examination to be conducted by the Mahatma Gandhi University of Medical Sciences and Technology (MGUMST), Jaipur. Marks obtained at the Entrance Examination shall be the basis of admission.

If a candidate has appeared in any National level common entrance exam i.e. NEET PG/CAT/MAT/CMAT/XAT/NMAT/ATMA/GMAT/SNAP/IIFT/IBSAT/TISSNET/PIM-MAT/GPAT; the scores of these examinations shall be accepted for admission to the MHA program and consequently the candidate will be exempted to appear in Entrance Exam of the MGUMST. The test scores should not be more than a year old on the date of MGUMST examination.

Successful candidates shall be called merit wise for counselling by an Admission Board of the University who, after verifying eligibility shall grant provisional admission.

Campus:

RIICO Institutional Area, Sitapura, Tonk Road, JAIPUR - 302 022 (Raj.) INDIA

Phone : +91-141-2771804 • 2771777 | Fax : +91-141-2771805 • 2771807

Website : [www.mgumst.org](http://www.mgumst.org) | E-mail : [info@mgumst.org](mailto:info@mgumst.org) Sponsoring Body : India Education Trust



The candidates who are appearing at their final year of any of the qualifying examination as mentioned in the above table may also submit their applications and appear at the entrance examination to be conducted by the MGUMST. They will however be considered for admission only if they possess eligibility in all respects on the date of the counselling to be conducted by the Admission Board of the MGUMST.

### **Submission of Application form -**

**The Online Application shall be submitted on MGUMST admission portal within prescribed time period as mentioned in this notification.**

Submission of essential all documents will be pre-requisite for submitting the application.

### **Steps for online submission of admission application:**

#### **Step-I: Registration:-**

- Type on web browser [www.mgumst.org](http://www.mgumst.org).
- Click on "ADMISSION OPEN" as available on top right side of web page. New page will open.
- Click on "Admission/Admission enquiry". Admission/Admission enquiry portal will open.
- Fill the Registration Form.
- E-mail id entered by you shall be your user id and mobile number shall be your password to login the portal to access the admission application form.

#### **Step-II: Filling and submission of admission application form:-**

Fill the admission application form and upload the following required documents in PDF format and maximum 1 MB size for successful submission of admission application form.

- Marks sheet/Certificate of the Secondary Examination (10<sup>th</sup> Class) showing date of birth.
- Marks sheet of qualifying examination, as applicable (as mentioned in the "eligibility" column of this notification)
- Valid Certificate for Reservation Category (EWS/SC/ST/OBC-NCL/MBC-NCL etc.), if applicable.
- Domicile Certificate
- Disability Certificate, if applicable.
- No objection certificate/permission from the present employer for MHA regular full-time program (for in service candidate only).
- Aadhar Card.
- Copy of score card of the common entrance examination already qualified at State / National for admission to MHA.
- Passport Size photograph (100 KB in JPG/PNG)
- Candidate's Signature in blue colour (50 KB in JPG/PNG).

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### **Step-III: Payment of Entrance Exam Fee: - Nil**

At the time of submission of admission application form, NO FEE will be charged from the candidates. However, Rs. 2000/- will be charged later on only from the students who are admitted to MHA program by the admission board.

Application form shall not be considered for entrance examination if the application form is incompletely filled, without necessary enclosures.

**Date of Written Entrance Test: 15 May 2024**

**Date of Counselling: 17 May 2024**

### **Documents to be brought and submitted at the time of counselling -**

Following relevant **Original Documents** and one set of self attested photocopy of the documents are to be brought by the candidate at the time of counselling otherwise the candidate shall not be considered for counselling: -

- Marks sheet/Certificate of the Secondary Examination (10<sup>th</sup> Class) showing date of birth.
- Marks sheet of 10+2 (Senior Secondary) or its equivalent Examination.
- Marks sheet of qualifying examination, as applicable (as mentioned in the "eligibility" column of this notification)
- Transfer Certificate from the Institute last attended.
- Character Certificate from the Head of the Institute last attended.
- Valid Certificate for Reservation Category (EWS/SC/ST/OBC-NCL/MBC-NCL etc.) if category is other than General Category. (OBC/MBC Non-Creamy layer/EWS Certificate.
- Internship completion certificate, if applicable
- Domicile Certificate & Aadhar Card
- Disability Certificate, if applicable.
- No objection certification/permission from the present employer for MHA regular full-time program (for in service candidate only).
- Score card of the common entrance examination already qualified at State / National for admission to MHA.
- Migration Certificate from the concerned Board/University (in case the University is other than the MGUMST).
- Other relevant certificate(s), if any.

### **Reservation of seats –**

**Reservation of seats in admissions shall be in accordance with Rajasthan State Government reservation policy.**

At the time of admission, the candidate, in addition to tuition fees and one post-dated cheque as above, will also deposit the following -

#### **1. Caution money – Rs. 30,000/-**

In addition to the tuition fees, a candidate will be required to deposit caution money at the time of admission. This amount is interest free and refundable on completion of the course.

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# MAHATMA GANDHI UNIVERSITY of MEDICAL SCIENCES AND TECHNOLOGY JAIPUR

## 2. Enrolment Fees- Rs. 25000/-

Candidates already enrolled with the Mahatma Gandhi University of Medical Sciences & Technology, Jaipur do not need fresh enrolment. Others shall deposit enrolment fees along with tuition fees at the time of his/her admission.

The candidate will have to submit migration certificate required for enrolment within two months of last date of admission to the respective course.

Then after, he/she will have to pay applicable late fees for enrolment as per prevailing University Rules.

## 3. Eligibility Fees – Rs. 7500/-

Candidates (other than those who are already enrolled with the MGUMST shall deposit eligibility fees along with tuition fees at the time of his/her admission.

### Registration -

Students admitted in MHA will deposit Registration form along with Registration charges Rs. 7000/- within two months of last date of admission.

Then after, he/she will have to pay applicable late fees for registration as per prevailing University Rules.

### Note -

The jurisdiction of all court cases shall be Jaipur Bench of Hon'ble Rajasthan High Court only.

Candidates are advised to visit regularly our website [www.mgumst.org](http://www.mgumst.org) for updates from time to time in this regard.

For admissions query, please contact –

**Dr S.K. Meena, Convener, Admission Cell, MGUMST**

**Mob. No. – 9414058796, Email – [admissions@mgumst.org](mailto:admissions@mgumst.org)**

**April 24, 2024**

**Registrar**

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